

**St Therese School Board of Trustees**

**Minutes of Meeting**

**Thursday 11 April 2024**

*Handwritten signature and date: 30/5/24*

**Present:** Mr B. Kurian (Proprietor's Rep, and Presiding Member), Ms L. Geaney (Principal), Mr J. Gregory (Parent Rep), Ms V. Goodier (Staff Rep), Mrs R. Paterson (Minute Secretary).

**Apologies:** Father Arul (prior leave), Mrs L. Ata, Mrs L. Murillo

**The Meeting opened at 6pm with a prayer from Laura Geaney**

**Minutes of Previous Meeting**

The Minutes of 29 February 2024 were passed as a true and accurate record.

**Moved:** Benjamin Kurian

**Seconded:** Laura Geaney

**Action Plan**

The Property Sub-committee were unable to meet and will reschedule for prior to the next meeting.

Board of Trustee photo actioned at next meeting.

Board of Trustee professional development to be determined.

Purchase of school van ongoing

**Inwards Correspondence**

Auckland Catholic Primary Principal's Association regarding property issues.

**Special Character Report**

Ms Vicky Goodier (Director of Religious Studies) provided the Board with a verbal report, Easter was celebrated with the Stations of the Cross and senior students represented the school at a concert for Josephite schools. Class masses continued and students focused on the new Religious Education curriculum. The school community recently celebrated the Annunciation with a liturgy.

**Vicky Goodier moved that the Special Character Report be accepted.**

**Seconded: Benjamin Kurian**

### **Principal's Report**

As tabled by Laura Geaney and viewed on the screen for Trustees to discuss. Laura has met with a marketing specialist and a vision and plan has been formed. Analysis of Variance was tabled, and overall good progress has been made with 90% of students having progressed at least 12 months over the school year.

Laura reported that attendance is good. The Kahui Ako conference was attended by all teachers. Laura advised that a Teacher Only Day will be held on Friday 31 May 2024.

**Laura Geaney moved that the Principal's Report be accepted.**

**Seconded: Jordan Gregory**

### **Finance Report**

As tabled by Benjamin Kurian and viewed on the screen for Trustees to peruse.

**Benjamin Kurian moved that the Finance Report be accepted.**

**Seconded: Vicky Goodier**

Laura spoke regarding acquiring new classroom furniture. The Board discussed and agreed to the purchase of new classroom furniture.

**The meeting finished at 7.15pm with a prayer from Vicky Goodier. The next meeting will be held on Thursday 30 May 2024 at 6pm.**

### **Action Plan**

<b>Action</b>	<b>Person Responsible</b>	<b>Deadline</b>
Property Sub-committee to meet prior to the next Board Meeting	All Trustees	30 May 2024
Board of Trustee Photo for the school website	All Trustees	30 May 2024
Board of Trustee Professional Development	All Trustees	To be determined
Purchase of a school van	Laura Geaney	Ongoing